

CASH BOX ***STARTING*** INVENTORY

DATE:_____ BOX#_____

PTA EVENT:_____

AMOUNT ISSUED: \$_____

CASH	QTY.	AMOUNT
\$100		
\$50		
\$20		
\$10		
\$5		
\$2		
\$1		
\$1 COINS		
0.50 COINS		
QUARTERS		
DIMES		
NICKELS		
PENNIES		
<i>CASH TOTAL</i>		\$

X_____

RECEIVED BY EXEC. MEMBER SIGNATURE

X_____

TREASURER SIGNATURE

AMT. VERIFIED BY 2 PEOPLE ☐ YES ☐ NO

SIGNATURE OF VERIFIERS ☐ YES ☐ NO

CASH BOX ***CLOSING*** INVENTORY

DATE:_____ BOX#_____

PTA EVENT:_____

CASH	QTY.	AMOUNT
\$100		
\$50		
\$20		
\$10		
\$5		
\$2		
\$1		
\$1 COINS		
0.50 COINS		
QUARTERS		
DIMES		
NICKELS		
PENNIES		
<i>CASH TOTAL</i>		\$

CHECKS	QTY.	AMOUNT
TALLY ALL		
<i>CHECK TOTAL</i>		\$

<i>CASH & CHECK TOTAL</i>	\$
<i>LESS STARTING CASH AMOUNT</i>	\$ -
<i>TOTAL EARNED</i>	\$

X_____

COUNTED BY EXEC. MEMBER SIGNATURE

X_____

COUNTED BY EXEC. MEMBER SIGNATURE

X_____

TREASURER SIGNATURE

VERIFIED BY 2 PEOPLE ☐ YES ☐ NO

SIGNATURE OF VERIFIERS ☐ YES ☐ NO